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26 August 1960

MEMORANDUM FOR: Chief, Cartography Division
Acting Chief, Geography Division
Acting Chief, Map Library Division

SUBJECT: Trip Reports for IGU Travelers

REFERENCE: Office Notice 50-13-4, 29 April 1960

1. This is to remind each person in GRA who attended the IGU Meetings in Stockholm -- those granted administrative leave to attend as well as those fully sponsored or sponsored for field trips -- that an individual report of his trip will be prepared in accordance with instructions given in the referenced Office Notice. It is necessary that these reports be submitted promptly, no later than ten working days after return to duty unless there is some compelling reason for delay.

2. Any items felt to be sensitive from an operational point of view should be reported on in a separate annex forwarded with the report.

3. If contacts were made which may be developed into operational assets relative to the procurement of Sino-Soviet Bloc topographic maps, information concerning them should be given to the Chief, Special Collection Support Branch, D/GL.

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Chief, Geographic Research

cc: Chief, GL/S

Distribution:

- 1 -- Each Division Chief
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